



**SCHOOLCRAFT TOWNSHIP BOARD MEETING
VIA ZOOM VIDEO CONFERENCING**

11-10-2020

- 1.) Call to Order
- 2.) Roll Call
- 3.) Approval of Agenda
- 4.) Approve Regular Meeting Minutes of 10-13-2020
- 5.) Approve List of Bills
- 6.) Acceptance of Treasurers Report
- 7.) Public Comment **
- 8.) New Business
 - a.) Approve Zoning Ordinance text amendments. (See Planning Commission recommendations on attached proposed minutes).
 - b.) Approve Progressive | ae Barton Lake weed treatment agreement.
 - c.) Approve PLM Corp. weed control agreement for Sunset Lake.
- 9.) Old Business
- 10.) Members Time
- 11.) Adjourn

**** Public Comment limited to 3 minutes**



SCHOOLCRAFT TOWNSHIP BOARD MEETING

October 13, 2020

6:00 p.m.

Via Zoom Video

Call to Order

Members Present: Supervisor Ulsh, Clerk Mongreig, Treasurer Scott, Trustee Feldmeier.

Member Absent: Trustee Hovenkamp

Motion by Scott with second by Feldmeier to approve the **Agenda** with the deletion of Item #8, New Business: Sewer Project. **Unanimously Approved**

Motion by Feldmeier with second by Scott to approve the **Minutes** of the September 8, 2020 meeting as presented. **Unanimously Approved**

Motion by Scott with second by Ulsh to approve the **List of Bills**. **Unanimously Approved**

Treasurer Scott reported:

Income for month of September 2020 \$ 120,012.99

Expenditures \$ 268,746.94

August 2020 General Fund Balance \$ 434,816.36

September 2020 General Fund Balance \$ 286,082.41

Motion by Mongreig with second by Feldmeier to approve the **Treasurer's Report** as presented.

Unanimously Approved

Citizen's Time:

Kalamazoo County Commissioner, John Gisler advised the board of Michigan Department of Transportation road projects including "Snow Dynamic" signage to be implemented on I-94 from Mattawan to Watervliet. Roundabouts are planned to be installed at Gull Road and G Avenue, and I-94 at Portage Road.

Commissioner Gisler introduced Republican Candidate for Kalamazoo County Clerk, Mona Liza Watson.

Members Time:

Motion by Mongreig with second by Ulsh to increase Deputy Clerk, and Office Administrator wage to \$19.00 per hour.

Unanimously Approved

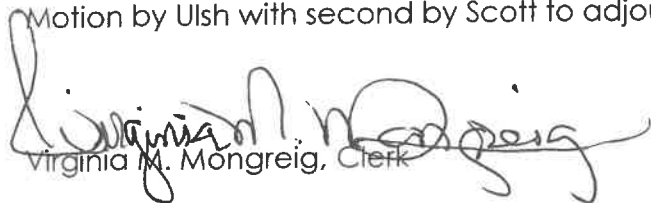
Motion by Mongreig with second by Feldmeier to increase Precinct #3, Vicksburg United Methodist Church rental to \$250.00 per election.

Unanimously Approved

Motion by Scott with second by Feldmeier to increase Household Hazard Waste by \$300.00 to cover township usage. **Unanimously Approved**

Road Chair, Feldmeier reported on road progress for the 2020 season, with expenses year to date being \$53,549.00 under budget. Clerk Mongreig noted that the final invoices have yet to be received.

Motion by Ush with second by Scott to adjourn the meeting at 6:35 p.m. **Unanimously Approved**



Virginia M. Mongreig, Clerk

CASH SUMMARY BY ACCOUNT FOR SCHOOLCRAFT TOWNSHIP
FROM 10/01/2020 TO 10/31/2020
FUND: 101 220 222
CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 10/01/2020	Total Debits	Total Credits	Ending Balance 10/31/2020
Fund 101	GENERAL FUND				
001.000	KCSB-GF Checking	122,045.21	15,679.09	70,259.27	67,465.03
002.000	Chase GF Savings 90605	149,732.55	6.11	0.00	149,738.66
006.000	CONCESSION STAND CHANGE DRAWER	300.00	0.00	0.00	300.00
	GENERAL FUND	<u>272,077.76</u>	<u>15,685.20</u>	<u>70,259.27</u>	<u>217,503.69</u>
Fund 220	BARTON LAKE WEED FUND				
001.000	KCSB-GF Checking	11,725.42	0.00	3,550.00	8,175.42
Fund 222	SUNSET LAKE WEED FUND				
001.000	KCSB-GF Checking	2,279.23	0.00	620.00	1,659.23
	TOTAL - ALL FUNDS	<u>286,082.41</u>	<u>15,685.20</u>	<u>74,429.27</u>	<u>227,338.34</u>

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CUSTOM INVOICE REPORT FOR SCHOOLCRAFT TOWNSHIP
EXP CHECK RUN DATES 10/13/2020 - 11/10/2020
JOURNALIZED OPEN AND PAID
BANK CODE: GFCKG - CHECK TYPE: PAPER CHECK

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ON AGENDA

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR CODE: 00015	BROOKE THOMAS	
BANK CODE: GFCKG		
10312020	JANITORIAL	250.00
TOTAL BANK CODE: GFCKG		250.00
TOTAL VENDOR 00015 BROOKE THOMAS		250.00
VENDOR CODE: 00017	BS&A SOFTWARE	
BANK CODE: GFCKG		
132131	ANNUAL SUPPORT 11/1/2020 TO 11/1/2021	3,845.00
TOTAL BANK CODE: GFCKG		3,845.00
TOTAL VENDOR 00017 BS&A SOFTWARE		3,845.00
VENDOR CODE: 00052	GRIFFIN PEST SOLUTIONS	
BANK CODE: GFCKG		
1969231/1982732	SEPT/OCT 2020 SERVICE	70.00
TOTAL BANK CODE: GFCKG		70.00
TOTAL VENDOR 00052 GRIFFIN PEST SOLUTIONS		70.00
VENDOR CODE: 00057	INDUSCO SUPPLY COMPANY, INC.	
BANK CODE: GFCKG		
1084074-1/1088613	CLEANING SUPPLIES	287.06
TOTAL BANK CODE: GFCKG		287.06
TOTAL VENDOR 00057 INDUSCO SUPPLY COMPANY, INC.		287.06
VENDOR CODE: 00085	KONICA MINOLTA BUS. SOLUTIONS USA,	
BANK CODE: GFCKG		
9007138012	COPY FEES JUNE TO SEPTEMBER 2020	1,006.55
TOTAL BANK CODE: GFCKG		1,006.55
TOTAL VENDOR 00085 KONICA MINOLTA BUS. SOLUTIONS U		1,006.55
VENDOR CODE: 00090	JEFF LAPORTE	
BANK CODE: GFCKG		
10312020	OCTOBER 2020 CONTRACT	800.00
TOTAL BANK CODE: GFCKG		800.00
TOTAL VENDOR 00090 JEFF LAPORTE		800.00
VENDOR CODE: 00096	MICHIGAN ELECTION RESOURCES	
BANK CODE: GFCKG		
13646	MASTER CARDS/ ID CARDS	71.20
TOTAL BANK CODE: GFCKG		71.20
TOTAL VENDOR 00096 MICHIGAN ELECTION RESOURCES		71.20
VENDOR CODE: 00102	APPRAISALS PLUS GROUP LLC	
BANK CODE: GFCKG		
10312020	OCTOBER CONTRACT PAYMENT	3,991.67
TOTAL BANK CODE: GFCKG		3,991.67
TOTAL VENDOR 00102 APPRAISALS PLUS GROUP LLC		3,991.67
VENDOR CODE: 00113	PLM LAKE & LAND MANAGEMENT	
BANK CODE: GFCKG		
198805	PERMIT FEE 2020 BARTON LAKE	800.00
3000871	WATER QUALITY PROGRAM - SUNSET	620.00
TOTAL BANK CODE: GFCKG		1,420.00
TOTAL VENDOR 00113 PLM LAKE & LAND MANAGEMENT		1,420.00
VENDOR CODE: 00135	SOUTH KALAMAZOO COUNTY FIRE AUTHORI	

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BANK CODE: GFCKG - CHECK TYPE: PAPER CHECK

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR CODE: 00135	SOUTH KALAMAZOO COUNTY FIRE AUTHORI	
BANK CODE: GFCKG		
2021-44	NOVEMBER 2020 SERVICES	17,199.50
TOTAL BANK CODE: GFCKG		17,199.50
TOTAL VENDOR 00135	SOUTH KALAMAZOO COUNTY FIRE AUT	17,199.50
VENDOR CODE: 00169	LOUIS B. MONGREIG	
BANK CODE: GFCKG		
OCTOBER 2020	DAVIS,BOERS,SHEPLER,LALIBERTIE BURIALS	640.00
TOTAL BANK CODE: GFCKG		640.00
TOTAL VENDOR 00169	LOUIS B. MONGREIG	640.00
VENDOR CODE: 00232	DJL DIRTWORKS, LLC	
BANK CODE: GFCKG		
10312020	CALEY BURIAL	400.00
TOTAL BANK CODE: GFCKG		400.00
TOTAL VENDOR 00232	DJL DIRTWORKS, LLC	400.00
VENDOR CODE: 00261	FOSTER SWIFT COLLINS & SMITH PC	
BANK CODE: GFCKG		
795536	MONTHLY SERVICES	1,394.00
TOTAL BANK CODE: GFCKG		1,394.00
TOTAL VENDOR 00261	FOSTER SWIFT COLLINS & SMITH PC	1,394.00
VENDOR CODE: 00263	KALAMAZOO COUNTY FINANCE DEPARTMENT	
BANK CODE: GFCKG		
000046	3RD QUARTER 2020 COLLECTIONS	975.56
TOTAL BANK CODE: GFCKG		975.56
TOTAL VENDOR 00263	KALAMAZOO COUNTY FINANCE DEPART	975.56
GRAND TOTAL:		32,350.54

Schoolcraft Township Planning Commission

Draft Minutes of the meeting held on Monday, November 3, 2020

A meeting of the Schoolcraft Township Planning Commission was held on Monday, November 3, 2020, at the Schoolcraft Township Hall commencing at 6:00 pm.

MEMBERS PRESENT:

David Aubry
Charles Bibart (Zoom)
Eric Jasiak
Dave Reno (Zoom)
Barry Visel

MEMBERS ABSENT:

Rich Bailey
Greg Feldmeier

OTHER ATTENDEES:

Supervisor Ulsh
Two residents
Administrator Hamilton
(by phone approximately 6:30-6:35 pm.)

Chairman Visel opened the meeting at 6:00 pm.

APPROVAL OF AGENDA:

A motion was made by Dave Aubry with support from Eric Jasiak to approve the agenda as issued.

Motion carried 5-0

MINUTES OF PRIOR MEETING:

A motion was made by Dave Aubry and supported by Dave Reno to approve the minutes of the September 14,2020, meeting as issued.

Motion carried 5-0

CITIZEN TIME:

Todd and Heather Zierma(Sp???) were present to inquire about splitting their property and the construction of a private road. Chairman Visel advised them to consult the Township Tax Assessor regarding the ability to split the property and consult the Township Ordinance regarding the requirements for constructing a private road. If all requirements are met, they can proceed to submit plans to the Planning Commission for review and recommendation to the Township Board.

NEW BUSINESS

a. Proposed Ordinance Amendment, Public Hearing: Darren Howard

An application proposing to amend Ordinance sections 15.3 and 17.3 covering Special Land Uses, in particular Mini-storage facilities. Chairman Visel opened the Public hearing at 6:16pm.

Although Mr. Howard was not present to discuss the precise changes he was proposing; nor the circumstances, factors, and reasons to support any changes, the Commission proceeded on the assumption that he was requesting the addition of Mini-Storage Facility to section 15.3, Special Land Uses in the LC Local Commercial District. Discussion centered on commercial uses vs. industrial uses.

A motion to recommend that the Township Board approve the addition of Mini-Storage Facility to section 15.3, Special Land Uses in the LC Local Commercial District was made by Dave Aubry with support from Dave Reno.

Motion carried 5-0

The Public Hearing was closed at 6:40 pm.

OLD BUSINESS

No items were discussed

REPORT FROM THE TOWNSHIP BOARD

No report was received. (Don, please edit as necessary)

REPORT FROM THE ZONING BOARD OF APPEALS

The ZBA granted a variance to Boy Scout Camp to improve site access. (Barry, Don, Chris please edit as necessary)

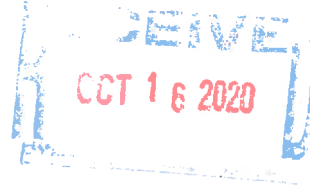
MEMBER'S TIME AND TOWNSHIP ATTORNEY TIME

No items were discussed (Barry, please edit as necessary)

With no further business, a motion to adjourn was made by Dave Aubry with support from Eric Jasiak at 6:40 pm.

Motion carried 5-0

Respectfully Submitted
Charles Bibart
DV11.2.20



ON AGENDA

September 30, 2020

Sunset Lake
Schoolcraft Township
50 East V W Ave
Vicksburg, MI 49097

PLM Lake & Land Management will provide a professional aquatic program for the control of weeds and/or algae for Sunset Lake for the **2021 thru 2024 seasons.**

This is a continuation of the previous management program. Over the past several seasons, management has changed significantly. Several years ago, management focused primarily on Eurasian watermilfoil and Cabomba. With the more recent introduction of Starry stonewort, these species have become less abundant. Starry stonewort is more aggressive and now dominates the areas once occupied these species. Treatments for the past few years have focused on Starry stonewort and treatments have been more frequent.

2021 - 2024 Herbicide Treatment program:

Products to be applied: Restrictive products such as Tribune, Aquathol K, Hydrothol 191, Clipper, Renovate 3, AquaPRO, Habitat, Komeen Crystals and Renovate 3 and nonrestrictive products such as copper sulfate, chelated copper and shade.

May: Survey of lake to determine exact areas of exotic weed growth. Algae treatments will be performed on an "as needed" basis through out the summer.

June/July/August: Spot treatments for weeds as needed. Treatment of starry stonewort ~ every 3 weeks.

Treatment areas will be based on spring survey. Treatment cost will be presented to lake board after survey. The treatment will take place once board has given approval.

2021-2024 Unit Cost per Acre

Tribune/Aquathol K/Hydrothol 191:	\$250.00
Copper sulfate/Chelated copper:	\$50.00
Copper sulfate (macro algae rate):	\$50.00
Copper sulfate/Hydrothol 191:	\$135.00
Clipper (200 ppb):	\$430.00
Komeen Crystals:	\$555.00
Renovate 3:	\$275.00
AquaPRO/Habitat:	\$330.00
Cost per survey:	No Charge
Harvesting (optional):	\$250.00/hr
DEQ Permit Fee:	\$800.00
Water Quality:	\$620.00

Suggested budget for 2021 thru 2024 based on worst case scenario:

Estimated management cost in 2021:	\$20,200.00
Estimated management cost in 2022:	\$20,200.00
Estimated management cost in 2023:	\$20,200.00
Estimated management cost in 2024:	\$20,200.00
Suggested budget (2021-2024):	\$80,800.00

Water Quality Program:

The water quality program consists of two samples, occurring in the spring, and late summer each season. Parameter such as secchi disc, pH, D.O., conductivity, alkalinity and nutrient sampling of total nitrogen and total phosphorus give us the ability to monitor lake trends more efficiently. This information will enable us to include the trophic status of your lake. The program also tests your water for Fecal bacteria (E. Coli), in mid-summer which can determine the condition of your lake and if the water is safe for swimming. Reports will be issued annually in the fall.

Contract Period:

Multiple Year Treatment Program: As an incentive to establish a multiple year agreement we will treat your lake or pond at the same price structure as 2021 for 2022!!! The remaining two years (2023 and 2024) will have cost increases of (3%) three percent per year or less. If total chemical cost increases 10% from the previous year a new agreement will have to be mutually acceptable. If during the life of the contract the DEQ or other regulatory agencies significantly change the approved treatment procedures, either party may terminate this agreement upon giving ninety (90) days advance written notice thereof.

One Year Treatment Program: Pricing is based on the type and the amount of vegetation or algae present at the time of treatment, as well as, the products applied. Unlike the multiple year program, an agreeable price structure is not contracted into a one-year program. Therefore, an increase in the cost of products, labor, or changes made by the DEQ or other regulatory agencies may have a drastic effect on the pricing for following years.

Permit Fee:

PLM Lake & Land Management is responsible for completing and submitting aquatic nuisance permit applications. PLM Lake & Land Management will send an invoice or statement for the yearly DEQ permit application fee. It is your responsibility to send a check made out to the "State of Michigan" to our office. We must include this check with the DEQ permit application. A non-refundable fee of \$200.00 will be applicable if lake is not treated after obtaining the DEQ permit.

Posting of Treatment Areas:

Posting of shoreline treatment areas is the responsibility of PLM Lake & Land Management and will be conducted according to MIDEQ regulations. Signs will be attached to thick barked trees, posts or other suitable fixtures already on site. If homeowners wish to have signs posted in designated areas or on specific fixtures they must notify PLM Lake & Land Management, providing lake address, location of property, and where the signs are to be posted. Pictures are the most informative way to relay this information. Notification of alternate posting must be made at least 14 days prior to treatment and additional fees may apply. The removal of posting signs after the restrictions have expired is the responsibility of the homeowner.

Notification of Treatments:

It is your responsibility to notify each resident within **100 feet** of the treatment area **at least seven days** in advance, **but no more than forty-five days** prior to the first treatment date, that products will be applied to the lake. This notification requirement **must** be administered to each and every property owner within 100 feet of any treatment area. PLM Lake & Land Management will provide a tentative treatment schedule and the **Notice** of proposed products to be used during the spring of each year. We will also notify resident within 100 feet of the treatment areas on the day of treatment.

Non-Target Species:

Please be aware that we only control weeds and algae **present** at time of treatment. Emergent vegetation (cattails, bulrush, purple loosestrife), lily pads, eel grass and sago pondweed require separate programs for control and are not addressed unless specifically mentioned in the management program. We have no control over future weed or algae growth based on the current chemicals registered for aquatic use in Michigan.

Invoicing and Payments:

PLM Lake & Land Management will submit an invoice following treatment that will include the following information; lake and/or pond(s) treated, date of treatment and type of treatment or acres treated. Monies will be due net fifteen (15) days after each treatment. Interest of 1.25% will be added to your bill for each additional sixty (60) days that payment is not received.

Liability Issues:

We are responsible for workman's compensation and liability insurance for the duration of the contracted period. PLM Lake & Land Management is not responsible for fish loss due to low oxygen levels caused during warm water conditions.

Please sign, check multiple or one year program and return one copy of this proposal as our contract.

For further clarification or modifications please contact.



Andy Tomaszewski, Ecologist
Southern Regional Manager
PLM Lake & Land Management

For **Sunset Lake:**

Multiple-Year Program _____
One-Year Program _____

Print Name

Date

Signature

Cc: Carol Braymer
4337 Peninsular Dr.
Vicksburg, MI. 49097

**Professional Services Agreement
Barton Lake Aquatic Plant Control Program
2021**

This agreement is made and entered into this ____ day of November 2020, by and between the Schoolcraft Township Board, hereinafter called the "Township Board," and Progressive AE, hereinafter called the "Consultant."

In consideration of the covenants contained herein, the parties hereto agree as follows:

SECTION 1 – SERVICES

The Consultant will provide the following services related to the implementation of the Barton Lake Plant Control Program:

A. Aquatic Plant Control

1. Prepare bid documents or contract extensions for the nuisance aquatic plant control project necessary.
2. Provide support data and documentation to assist with the acquisition of a Department of Environment, Great Lakes, and Energy (EGLE) permit for the plant control project.
3. Conduct GPS-guided surveys of the lake to determine the scope of work to be performed by the plant control contractor(s).
4. Conduct surveys of the lake to evaluate contractor performance.
5. Coordinate plant control activities to ensure work proceeds in an environmentally sound and cost-effective manner.
6. Confer with an authorized Township Board representative regarding nuisance aquatic plant growth and contractor performance.
7. Report findings to the Township Board and guide the board in making payments to the contractor(s).
8. Maintain a written record of the date, scope, and cost of plant control activities.

B. Water Quality Monitoring

1. Collect water quality samples to evaluate the present condition of the lake. At a minimum, samples would be collected during spring and late summer at 10-foot intervals over the deepest portion of the lake to measure temperature, dissolved oxygen, and total phosphorus. In addition, surface water chlorophyll-a levels and water transparency would be measured during each of the aforementioned sampling periods. Major tributaries will be sampled during the aforementioned sampling periods to measure discharge, total phosphorus, and total suspended solids.
2. Prepare a written summary of sampling results.

SECTION 2 – PAYMENTS TO THE CONSULTANT

For services performed, the Schoolcraft Township Board agrees to pay the Consultant as follows:

1. The annual cost of the services outlined in Section 1(A) will be \$7,500.
2. The annual cost of the services outlined in Section 1(B) will be \$3,500.
3. The total annual cost of the services outlined herein is \$11,000 (eleven thousand dollars). The Consultant will bill for its services at a stipulated amount of \$2,750 (two thousand seven hundred fifty dollars) per quarter.

The Schoolcraft Township Board and Progressive AE hereby execute this agreement.

PROGRESSIVE AE

By: _____

Paul J. Hausler
Senior Water Resources Specialist

By: _____

Anthony F. Groves, MS
Water Resources Practice Leader

SCHOOLCRAFT TOWNSHIP BOARD

By: _____

Authorized Representative
Schoolcraft Township Board